

ADDPC Request for Information Form

Background of Information:

(Type here what the RFI will address, which Goal, Objective or Activity that we need more information).

Financial Clause: The completion of a Request for Information does not guarantee any formal financial contract between the ADDPC and applicant.

Format for Submission:

Submission of RFI shall not exceed 5 typed pages. Do not include the following: cover Letter, budget narrative, cost sheets or other financial statements, resumes, and timelines or implementation plans, including charts.

Answer all questions in chronological order.

Electronic copy to Marcella Crane, mcrane@azdes.gov

For questions please contact: List Staff Person/Email only

Due Date: 4 Weeks – give specific date/time

Questions:

1. Date submitted:
2. Name of organization:
3. Contact name, phone number and e-mail:
4. Which ADDPC goal, objective and activity are you submitting an RFI for?
5. Provide a brief description of the proposed project related to #4.
6. Method of service delivery:

7. Who are the anticipated partnerships, and do they agree to participate on the project?

8. Anticipated contract period (one year or multi-year):

9. Anticipated cost (one year only):

10. Anticipated cost for total project if over one year:

11. Target group and anticipated target number:

12. Expected results after one year:

13. Recommended method for evaluating the project:

14. What are the other ways to meet this need without ADDPC funding?

15. Is there anyone else doing this now? (Describe the research done to determine this):

16. What are the potential means for sustaining the project?

17. Why is this important for the ADDPC to do?